Manual > TDS and TCS Credit Received

How can I file details in "TDS and TCS Credit Received" form?

To file details in "TDS and TCS Credit Received" form, perform following steps:

A. Login and Navigate to "TDS and TCS Credit Received" form
B. Enter details in various tiles (reject/accept action only)
C. Preview details in "TDS and TCS Credit Received" form
D. File TDS and TCS Credit Received details with DSC/ EVC

A. Login and Navigate to "TDS and TCS Credit Received" form

1. Access the **www.gst.gov.in** URL. The GST Home page is displayed. Login to the GST Portal with valid credentials. Click the **Services > Returns > TDS and TCS credit received** command.
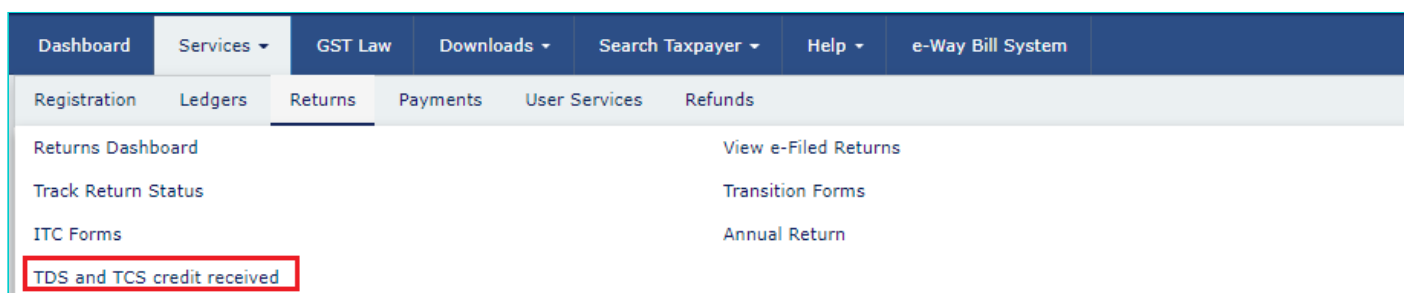
2. The **TDS and TCS credit received** page is displayed. Select the **Financial Year** & **Return Filing Period** (Month) for which you want to file the **TDS and TCS Credit Received** from the drop-down list. Click the **SEARCH** button.
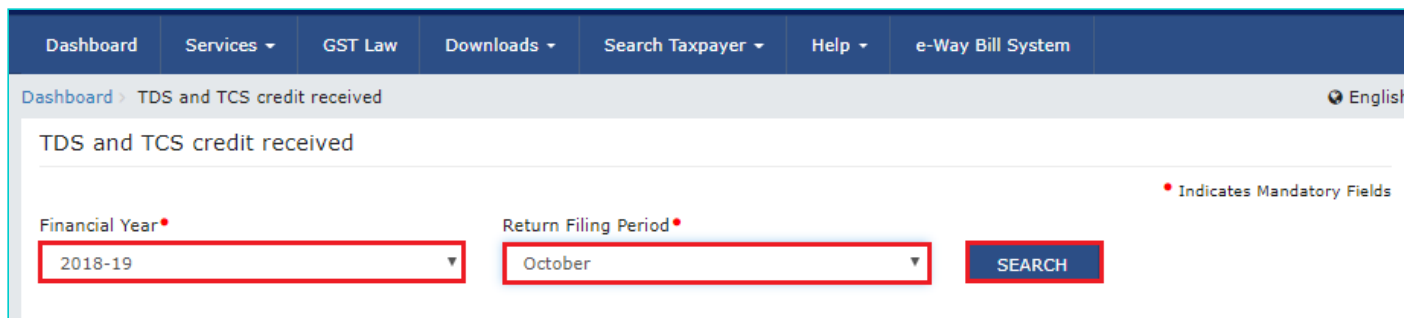
3. In the **TDS and TCS credit received** tile, click the **PREPARE ONLINE** button if you want to prepare the statement by making entries on the GST Portal.
Note:
- "TDS and TCS Credit received" tile has been provided to all the suppliers (normal as well as composition taxpayers), from whom some amount of tax has been deducted or collected at source, by the persons registered as TDS Deductors/ TCS Collectors (e-commerce operators) respectively. This TDS and TCS credit received tile will be used to take action on auto populated details of Tax Deducted or Collected at Source, as indicated in their Form GSTR-7/ 8 for the said tax period by TDS Deductors/ TCS Collectors.
- Please read the important message in the boxes carefully.

TDS and TCS credit received

• Indicates Mandatory Fields

Financial Year•
2018-19 ▼

Return Filing Period•
October ▼

SEARCH

Help

1. You can't file nil return if there are no auto populated TDS/TCS details from GSTR 7/8 (Filing of nil return is not required).

2. You can file the "TDS and TCS Credit received' form for 'M' period without filing 'M-1' period TDS and TCS credit received i.e You can file 'M-1' period return after filing of 'M' period return.

3. There is no due date for filing of this form and hence late fee and interest is not applicable.

TDS and TCS credit received

PREPARE ONLINE   PREPARE OFFLINE

Important Message

Prepare Online:-

Auto populated details are less than or equal to 500 records per table may make use of this facility.

Steps to be taken:

• Click on 'Prepare Online';
• Take the action on auto populated details from GSTR 7 and GSTR 8; and
• Click on 'Proceed to File' and File 'TDS and TCS Credit received form'.

Prepare Offline:-

If Auto populated details are more than 500 records per table (TDS credit received, Amendments to TDS Credit received, TCS Credit received, Amendments to TCS credit received) can prepare their return by using the offline utility and subsequently upload on GST Common Portal.

You can download the 'TDS and TCS Credit received' offline tool from the 'Downloads' section in the pre-login page on the portal. You should have downloaded the Offline Tool and installed it on your computer.

• Click on 'Prepare Offline';
• Click on 'Download' to download auto-drafted details from GSTR 7 and GSTR 8 details, if any;
• Take action (Accept/Reject) on auto populated details in Action field and generate JSON file for upload; and
• Click on 'Upload' to upload JSON file and file the return with help of instruction available on TDS and TCS credit received dashboard.

Offline utility can also be used for filing TDS and TCS Credit received form if number of records are up to 500.

4. The **AUTO DRAFTED TDS/TCS DETAILS** page is displayed.

Goods and Services Tax

👤 GAMSENG N SANGMA ⌄

Dashboard | Services ⌄ | GST Law | Search Taxpayer ⌄ | Help ⌄ | e-Way Bill System

Dashboard › Returns › TDS and TCS credit received

🌐 English

AUTO DRAFTED TDS/TCS DETAILS

⟳

GSTIN - 07GDDPS5160PMZ9
FY - 2018-19

Legal Name - GAMSENG N SANGMA
Return Period - October

Trade Name -
Status - Not Filed

Steps to prepare your TDS and TCS credit received form online

1. Click on 'TDS Credit received' or 'Amendments to TDS credit received or 'TCS credit received' or 'Amendments to TCS credit received' box whichever is applicable and take action (Accept/Reject);
2. Accepted TDS amount will be added to Cash ledger and rejected entries will be auto populated to counter party's return after successful filing of return.
3. Summary of total accepted and rejected details would be available on the relevant box;
4. Click on **'Preview Draft TDS and TCS credit received'** button to view summary of auto drafted details in PDF format;
5. You can also download all auto drafted details as an excel file by clicking on **'Download TDS and TCS Credit received details (Excel)'**; and
6. After taking action on all auto populated details, follow filing process as indicated at the bottom of this page.

User Manual

TDS Credit Received		0
Total Accepted Count 0	Total Accepted Taxable Value ₹0.00	Total Accepted Tax Amount ₹0.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

Amendments to TDS Credit Received		0
Total Accepted Count 0	Total Accepted Taxable Value ₹0.00	Total Accepted Tax Amount ₹0.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

TCS Credit Received

TCS Credit Received		0
Total Accepted Count 0	Total Accepted Taxable Value ₹0.00	Total Accepted Tax Amount ₹0.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

Amendments to TCS Credit Received		0
Total Accepted Count 0	Total Accepted Taxable Value ₹0.00	Total Accepted Tax Amount ₹0.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

Steps to file your TDS and TCS Credit received form

1. Click on "Proceed to file"; for checking of errors, if any;
2. "File TDS/ TCS credit received" button would be enabled once Proceed to file is successful and enabled the declaration check box;
3. Click on **'Download Filed TDS and TCS Credit received (pdf)'** button to view summary of filed details in PDF format; and
4. You can also download all filed details as an excel file by clicking on **'Download TDS and TCS Credit received details (Excel)'**

☐ I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

BACK | PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED | PROCEED TO FILE | FILE TDS TCS CREDIT RECEIVED

BACK | PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED (EXCEL)

B. Enter details in various tiles

Click on the tile names to know more and enter related details:

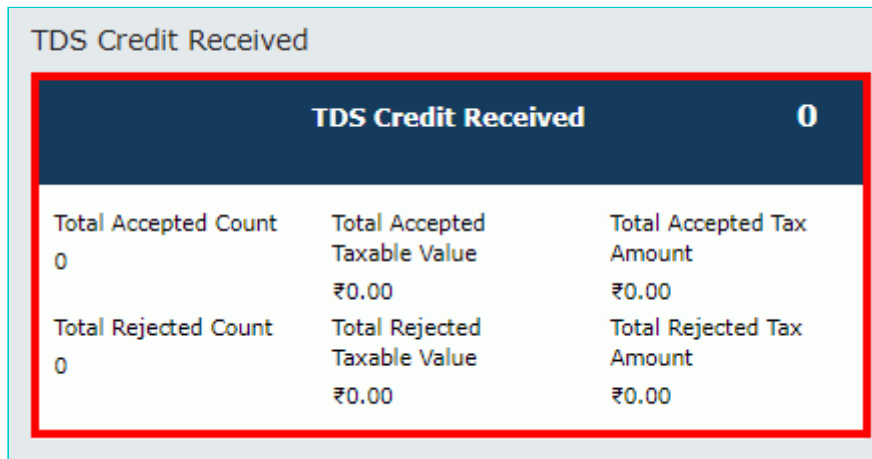5(1). TDS Credit Received: To accept/ reject TDS Credit Received details from TDS Deductors

5(2). Amendments to TDS Credit Received: To accept/ reject amendments to TDS credit received details from TDS Deductors

5(3). TCS Credit Received: : To accept/ reject TCS credit received details from TCS Collector

5(4). Amendments to TCS Credit Received: To accept/ reject amendments to TCS Credit Received details from TCS Collector
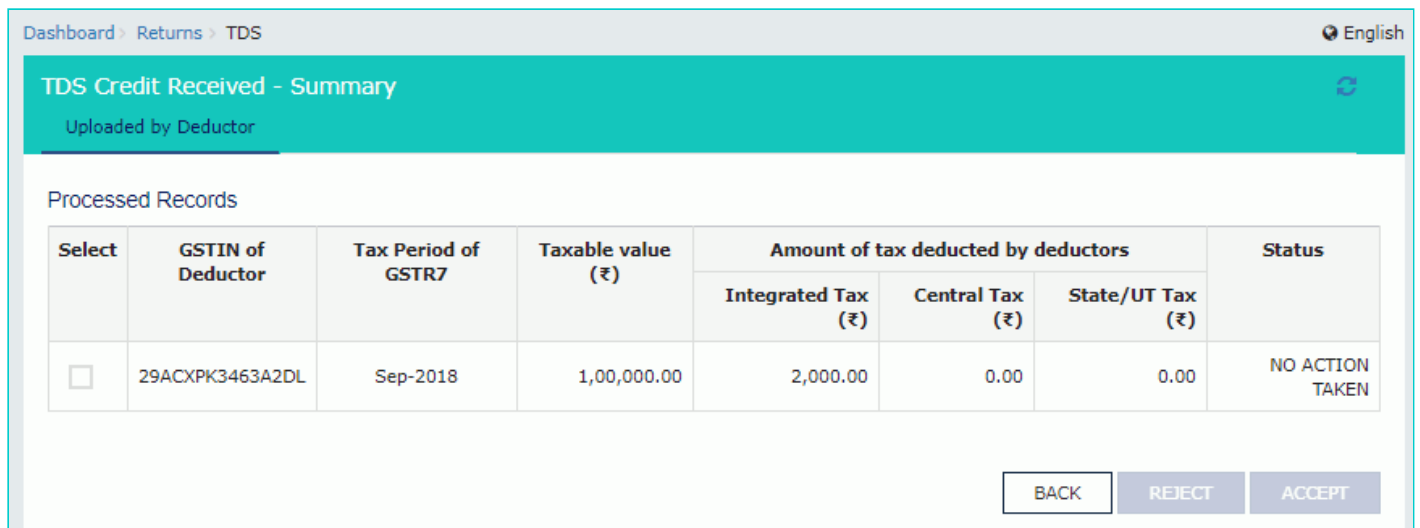
5(1). TDS Credit Received

5.1. Click the **TDS Credit Received** tile, to accept/ reject TDS credit received details populated from Form GSTR-7 of the deductors.

5.2. The **TDS Credit Received - Summary** page is displayed.

5.3. Select the checkbox for GSTIN of Deductor and click the **ACCEPT** / **REJECT** button to accept or reject the record.
Note:

- Rejected details will flow back to Form GSTR-7/8 of the respective Deductor/ Operator for amendments, as the case may be, after filing the "TDS/ TCS Credit Received" statement by the Deductee/person.
- Accepted TDS/ TCS credit amount will be credited to your Electronic Cash Ledger for further utilization, only after filing the "TDS/ TCS Credit Received" statement, by you.

5.4.1 In case of accepting the record, the status is changed to ACCEPTED.

5.5 Click the **BACK** button.

5.6. You will be directed to the Dashboard page and the TDS Credit Received tile will reflect the Total Accepted Count, Total Accepted Taxable Value and Total Accepted Tax Amount.

5.4.2 In case of rejecting the record, the status is changed to REJECTED.

5.5 Click the **BACK** button.

5.6. You will be directed to the Dashboard page and the TDS Credit Received tile will reflect the Total Rejected Count, Total Rejected Taxable Value and Total Rejected Tax Amount.

5(2). Amendments to TDS Credit Received

5.1. Click the Amendments to TDS Credit Received tile, to accept/ reject amendments to TDS Credit Received details populated from Form GSTR-7, filed by the deductors.

Note: Amendments to TDS Credit Received tile will come in two scenarios:

1. When TDS Deductor has amended the TDS records in Amendment table

2. When TDS Deductor has taken action on rejected document

5.2. The **TDSA Credit Received - Summary** page is displayed.

5.3. Select the checkbox for GSTIN of Deductor and click the **ACCEPT** / **REJECT** button to accept or reject the record.
Note:

- Rejected details will flow back to Form GSTR-7/8 of the respective Deductor/ Operator for amendments, as the case may be, after filing the "TDS/ TCS Credit Received" statement by the Deductee/person.
- Accepted TDS/ TCS credit amount will be credited to your Electronic Cash Ledger for further utilization, only after filing the "TDS/ TCS Credit Received" statement, by you.

5.4.1 In case of accepting the record, the status is changed to ACCEPTED.

5.5 Click the **BACK** button.

5.6. You will be directed to the Dashboard page and the TCS Credit Received tile will reflect the Total Accepted Count, Total Accepted Taxable Value and Total Accepted Tax Amount.

5.4.2 In case of rejecting the record, the status is changed to REJECTED.

5.5 Click the **BACK** button.

TDSA Credit Received - Summary
Uploaded by Deductor

Success : Record Rejected Successfully.   ✕

Processed Records

Select	GSTIN of Deductor	Tax period of original GSTR-7	Tax period of amended GSTR-7	Revised Taxable value (₹)	Revised Amount of tax deducted at source			Action
					Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
☐	29ACXPK3463A2DL	Sep-2018	Oct-2018	2,00,000.00	4,000.00	0.00	0.00	REJECTED

BACK   REJECT   ACCEPT

5.6. You will be directed to the Dashboard page and the Amendments to TDS Credit Received tile will reflect the Total Rejected Count, Total Rejected Taxable Value and Total Rejected Tax Amount.

Amendments to TDS Credit Received   **1**

Total Accepted Count 0	Total Accepted Taxable Value ₹0.00	Total Accepted Tax Amount ₹0.00
Total Rejected Count 1	Total Rejected Taxable Value ₹2,00,000.00	Total Rejected Tax Amount ₹4000.00

5(3). TCS Credit Received

5.1. Click the TCS Credit Received tile, to accept/ reject TCS Credit Received details populated from Form GSTR-8 of the TCS collectors.

TCS Credit Received

TCS Credit Received   **0**

Total Accepted Count 0	Total Accepted Taxable Value ₹0.00	Total Accepted Tax Amount ₹0.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

5.2. The **TCS Credit Received - Summary** page is displayed.

TCS Credit Received - Summary

Uploaded by Collector

Processed Records

Select	GSTIN of Collector	Tax Period of GSTR-8	Gross Value (₹)	Supplies returned (₹)	Net Value (₹)	Amount of tax collected by e-commerce operators			Action
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
☐	07AJIPA1572E9CQ	Oct-2018	10,00,000.00	5,00,000.00	5,00,000.00	5,000.00	0.00	0.00	NO ACTION TAKEN

BACK   REJECT   ACCEPT

5.3. Select the checkbox for GSTIN of Collector and click the **ACCEPT** / **REJECT** button to accept or reject the record.

Note:

- Rejected details will flow back to Form GSTR-7/8 of the respective Deductor/ Operator for amendments, as the case may be, after filing the "TDS/ TCS Credit Received" statement by the Deductee/person.
- Accepted TDS/ TCS credit amount will be credited to your Electronic Cash Ledger for further utilization, only after filing the "TDS/ TCS Credit Received" statement by you.
- If the deductor / e-commerce operator has amended any record before taking action by you, the same will be disabled for taking any action. You need to take action of accept/reject on latest amended record auto-populated in the subsequent tax period.

TCS Credit Received - Summary

Uploaded by Collector

Processed Records

Select	GSTIN of Collector	Tax Period of GSTR-8	Gross Value (₹)	Supplies returned (₹)	Net Value (₹)	Amount of tax collected by e-commerce operators			Action
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
☐	07AJIPA1572E9CQ	Oct-2018	10,00,000.00	5,00,000.00	5,00,000.00	5,000.00	0.00	0.00	COUNTER PARTY ALREADY AMENDED

BACK   REJECT   ACCEPT

TCS Credit Received - Summary
Uploaded by Collector

Processed Records

Select	GSTIN of Collector	Tax Period of GSTR-8	Gross Value (₹)	Supplies returned (₹)	Net Value (₹)	Amount of tax collected by e-commerce operators			Action
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
☑	07AJIPA1572E9CQ	Oct-2018	10,00,000.00	5,00,000.00	5,00,000.00	5,000.00	0.00	0.00	NO ACTION TAKEN

BACK   REJECT   ACCEPT

5.4.1 In case of accepting the record, the status is changed to ACCEPTED.

5.5 Click the **BACK** button.

TCS Credit Received - Summary
Uploaded by Collector

Success : Record Accepted Successfully.   ✕

Processed Records

Select	GSTIN of Collector	Tax Period of GSTR-8	Gross Value (₹)	Supplies returned (₹)	Net Value (₹)	Amount of tax collected by e-commerce operators			Action
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
☐	07AJIPA1572E9CQ	Oct-2018	10,00,000.00	5,00,000.00	5,00,000.00	5,000.00	0.00	0.00	ACCEPTED

BACK   REJECT   ACCEPT

5.6. You will be directed to the Dashboard page and the TCS Credit Received tile will reflect the Total Accepted Count, Total Accepted Taxable Value and Total Accepted Tax Amount.

TCS Credit Received

TCS Credit Received   **1**

Total Accepted Count 1	Total Accepted Taxable Value ₹5,00,000.00	Total Accepted Tax Amount ₹5000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

5.4.2 In case of rejecting the record, the status is changed to REJECTED.

5.5 Click the **BACK** button.

5.6. You will be directed to the Dashboard page and the TDS Credit Received tile will reflect the Total Rejected Count, Total Rejected Taxable Value and Total Rejected Tax Amount.

5(4). Amendments to TCS Credit Received

5.1. Click the Amendments to TCS Credit Received tile, to accept/ reject amendments to TCS Credit Received details populated from Form GSTR-8 of the collectors.

Note: Amendments to TCS Credit Received tile will come in two scenarios:

1. When TCS Collector has amended the TCS records in Amendment table

2. When TCS Collector has taken action on rejected document

5.2. The **TCSA Credit Received - Summary** page is displayed.

5.3. Select the checkbox for GSTIN of Collector and click the **ACCEPT** / **REJECT** button to accept or reject the record.
Note:

- Rejected details will flow back to Form GSTR-7/8 of the respective Deductor/ Operator for amendments, as the case may be, after filing the "TDS/ TCS Credit Received" statement by the Deductee/person.
- Accepted TDS/ TCS credit amount will be credited to your Electronic Cash Ledger for further utilization, only after filing the "TDS/ TCS Credit Received" statement, by you.

TCSA Credit Received - Summary
Uploaded by Collector

Processed Records

Select	GSTIN of Collector	Tax period of original GSTR-8	Tax period of amended GSTR-8	Revised Amounts			Amount of tax collected by e-commerce operators			Action
				Gross value (₹)	Supplies returned (₹)	Net value (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
☑	07AJIPA1572E9CQ	Sep-2018	Oct-2018	10,00,000.00	6,00,000.00	4,00,000.00	4,000.00	0.00	0.00	NO ACTION TAKEN

BACK   REJECT   ACCEPT

5.4.1 In case of accepting the record, the status is changed to ACCEPTED.

5.5 Click the **BACK** button.

TCSA Credit Received - Summary
Uploaded by Collector

Success : Record Accepted Successfully.   ✕

Processed Records

Select	GSTIN of Collector	Tax period of original GSTR-8	Tax period of amended GSTR-8	Revised Amounts			Amount of tax collected by e-commerce operators			Action
				Gross value (₹)	Supplies returned (₹)	Net value (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
☐	07AJIPA1572E9CQ	Sep-2018	Oct-2018	10,00,000.00	6,00,000.00	4,00,000.00	4,000.00	0.00	0.00	ACCEPTED

BACK   REJECT   ACCEPT

5.6. You will be directed to the Dashboard page and the TCS Credit Received tile will reflect the Total Accepted Count, Total Accepted Taxable Value and Total Accepted Tax Amount.

Amendments to TCS Credit Received 1

Total Accepted Count 1	Total Accepted Taxable Value ₹4,00,000.00	Total Accepted Tax Amount ₹4000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

5.4.2 In case of rejecting the record, the status is changed to REJECTED.

5.5 Click the **BACK** button.

Dashboard › Returns › TCSA English

TCSA Credit Received - Summary
Uploaded by Collector

Success : Record Rejected Successfully. ✕

Processed Records

Select	GSTIN of Collector	Tax period of original GSTR-8	Tax period of amended GSTR-8	Revised Amounts						Action
				Gross value (₹)	Supplies returned (₹)	Net value (₹)	Amount of tax collected by e-commerce operators			
							Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
☐	07AJIPA1572E9CQ	Sep-2018	Oct-2018	10,00,000.00	6,00,000.00	4,00,000.00	4,000.00	0.00	0.00	REJECTED

BACK   REJECT   ACCEPT

5.6. You will be directed to the Dashboard page and the Amendments to TCS Credit Received tile will reflect the Total Rejected Count, Total Rejected Taxable Value and Total Rejected Tax Amount.

Amendments to TCS Credit Received 1

Total Accepted Count 0	Total Accepted Taxable Value ₹0.00	Total Accepted Tax Amount ₹0.00
Total Rejected Count 1	Total Rejected Taxable Value ₹4,00,000.00	Total Rejected Tax Amount ₹4000.00

C. Preview details in "TDS and TCS Credit Received" table

6. Once you have entered all the details, click the **PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED** button. This button will download the draft summary page for your review. It is recommended that you download this Summary page

and review the summary of entries made in different sections carefully. The PDF file generated would bear watermark of draft as the details are yet to be submitted.

7. The downloaded PDF is displayed.

TDS and TCS Credit received

Financial Year	2018-19
Tax Period	October

1. GSTIN	07GDDPS5160PMZ9
2(a). Legal name of the registered person	GAMSENG N SANGMA
2(b). Trade name, if any	-
2(c). ARN	-

3. TDS Credit Received

No. of Records	Total Taxable Value(₹)	Integrated Tax(₹)	Central Tax(₹)	State/UT Tax(₹)	Status
1	1,00,000.00	2,000.00	0.00	0.00	Accepted
0	0.00	0.00	0.00	0.00	Rejected

4. Amendments to TDS Credit Received

No. of Records	Total Taxable Value(₹)	Integrated Tax(₹)	Central Tax(₹)	State/UT Tax(₹)	Status
1	2,00,000.00	4,000.00	0.00	0.00	Accepted
0	0.00	0.00	0.00	0.00	Rejected

5. TCS Credit Received

No. of Records	Total Taxable Value(₹)	Integrated Tax(₹)	Central Tax(₹)	State/UT Tax(₹)	Status
1	5,00,000.00	5,000.00	0.00	0.00	Accepted
0	0.00	0.00	0.00	0.00	Rejected

6. Amendments to TCS credit received

No. of Records	Total Taxable Value(₹)	Integrated Tax(₹)	Central Tax(₹)	State/UT Tax(₹)	Status
1	4,00,000.00	4,000.00	0.00	0.00	Accepted
0	0.00	0.00	0.00	0.00	Rejected

D. File TDS and TCS Credit Received details with DSC/ EVC

8. Click the **PROCEED TO FILE** button.

Goods and Services Tax

& GAMSENG N SANGMA ⌄

Dashboard	Services ⌄	GST Law	Search Taxpayer ⌄	Help ⌄	e-Way Bill System

Dashboard › Returns › TDS and TCS credit received   ◉ English

AUTO DRAFTED TDS/TCS DETAILS

GSTIN - 07GDDPS5160PMZ9
FY - 2018-19

Legal Name - GAMSENG N SANGMA
Return Period - October

Trade Name -
Status - Not Filed

Steps to prepare your TDS and TCS credit received form online

1. Click on 'TDS Credit received' or 'Amendments to TDS credit received or 'TCS credit received' or 'Amendments to TCS credit received' box whichever is applicable and take action (Accept/Reject);
2. Accepted TDS amount will be added to Cash ledger and rejected entries will be auto populated to counter party's return after successful filing of return.
3. Summary of total accepted and rejected details would be available on the relevant box;
4. Click on **'Preview Draft TDS and TCS credit received'** button to view summary of auto drafted details in PDF format;
5. You can also download all auto drafted details as an excel file by clicking on **'Download TDS and TCS Credit received details (Excel)'**; and
6. After taking action on all auto populated details, follow filing process as indicated at the bottom of this page.

TDS Credit Received

TDS Credit Received	**1**

Total Accepted Count 1	Total Accepted Taxable Value ₹1,00,000.00	Total Accepted Tax Amount ₹2000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

Amendments to TDS Credit Received	**1**

Total Accepted Count 1	Total Accepted Taxable Value ₹2,00,000.00	Total Accepted Tax Amount ₹4000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

TCS Credit Received

TCS Credit Received	**1**

Total Accepted Count 1	Total Accepted Taxable Value ₹5,00,000.00	Total Accepted Tax Amount ₹5000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

Amendments to TCS Credit Received	**1**

Total Accepted Count 1	Total Accepted Taxable Value ₹4,00,000.00	Total Accepted Tax Amount ₹4000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

Steps to file your TDS and TCS Credit received form

1. Click on "Proceed to file"; for checking of errors, if any;
2. "File TDS/ TCS credit received" button would be enabled once Proceed to file is successful and enabled the declaration check box;
3. Click on **'Download Filed TDS and TCS Credit received (pdf)'** button to view summary of filed details in PDF format; and
4. You can also download all filed details as an excel file by clicking on **'Download TDS and TCS Credit received details (Excel)'**

☐ I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

BACK	PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED	PROCEED TO FILE	FILE TDS TCS CREDIT RECEIVED

BACK	PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED (EXCEL)

9. A message is displayed on top page of the screen that 'Proceed to file' request has been received. Please check the status after sometime. Click the **Refresh** button.

AUTO DRAFTED TDS/TCS DETAILS   🔄

Proceed to file request has been received, please check the status in sometime.   ✕

GSTIN - 07GDDPS5160PMZ9   Legal Name - GAMSENG N SANGMA   Trade Name -
FY - 2018-19   Return Period - October   Status - Not Filed

Steps to prepare your TDS and TCS credit received form online

1. Click on 'TDS Credit received' or 'Amendments to TDS credit received or 'TCS credit received' or 'Amendments to TCS credit received' box whichever is applicable and take action (Accept/Reject);
2. Accepted TDS amount will be added to Cash ledger and rejected entries will be auto populated to counter party's return after successful filing of return.
3. Summary of total accepted and rejected details would be available on the relevant box;
4. Click on **'Preview Draft TDS and TCS credit received'** button to view summary of auto drafted details in PDF format;
5. You can also download all auto drafted details as an excel file by clicking on **'Download TDS and TCS Credit received details (Excel)'**; and
6. After taking action on all auto populated details, follow filing process as indicated at the bottom of this page.

TDS Credit Received

TDS Credit Received		**1**
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
1	₹1,00,000.00	₹2000.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

Amendments to TDS Credit Received		**1**
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
1	₹2,00,000.00	₹4000.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

TCS Credit Received

TCS Credit Received		**1**
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
1	₹5,00,000.00	₹5000.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

Amendments to TCS Credit Received		**1**
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
1	₹4,00,000.00	₹4000.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

Steps to file your TDS and TCS Credit received form

1. Click on "Proceed to file"; for checking of errors, if any;
2. "File TDS/ TCS credit received" button would be enabled once Proceed to file is successful and enabled the declaration check box;
3. Click on **'Download Filed TDS and TCS Credit received (pdf)'** button to view summary of filed details in PDF format; and
4. You can also download all filed details as an excel file by clicking on **'Download TDS and TCS Credit received details (Excel)'**

☐ I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

| BACK | PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED | PROCEED TO FILE | FILE TDS TCS CREDIT RECEIVED |

| BACK | PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED (EXCEL) |

10. Select the **Declaration** checkbox. Select the **Authorized Signatory** from the drop-down list. Click the **FILE TDS TCS CREDIT RECEIVED** button.

| Dashboard | Services ▾ | GST Law | Search Taxpayer ▾ | Help ▾ | e-Way Bill System |

AUTO DRAFTED TDS/TCS DETAILS

Ready to file as on 19/11/2018.

GSTIN - 07GDDPS5160PMZ9
FY - 2018-19

Legal Name - GAMSENG N SANGMA
Return Period - October

Trade Name -
Status - Ready to File

TDS Credit Received

TDS Credit Received 1

Total Accepted Count 1	Total Accepted Taxable Value ₹1,00,000.00	Total Accepted Tax Amount ₹2000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

Amendments to TDS Credit Received 1

Total Accepted Count 1	Total Accepted Taxable Value ₹2,00,000.00	Total Accepted Tax Amount ₹4000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

TCS Credit Received

TCS Credit Received 1

Total Accepted Count 1	Total Accepted Taxable Value ₹5,00,000.00	Total Accepted Tax Amount ₹5000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

Amendments to TCS Credit Received 1

Total Accepted Count 1	Total Accepted Taxable Value ₹4,00,000.00	Total Accepted Tax Amount ₹4000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

☑ I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

Authorised Signatory •

MUKESH KARSHALA ▾

| BACK | PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED | PROCEED TO FILE | FILE TDS TCS CREDIT RECEIVED |

11. Click the **YES** button.

(!)

Warning

You are about to file. Are you sure you want to continue?

| NO | YES |

12. The **Submit Application** page is displayed. Click the **SUBMIT WITH DSC** or **SUBMIT WITH EVC** button.

12.1. SUBMIT WITH DSC:

a. Select the certificate and click the **SIGN** button.

12.2. SUBMIT WITH EVC:

a. Enter the OTP sent on email and mobile number of the Authorized Signatory registered at the GST Portal and click the **VALIDATE OTP** button.

13. The success message is displayed and ARN is displayed. Status of the TDS and TCS Credit Received statement changes to "Filed".

Note:

After TDS and TCS Credit received statement is filed:

- ARN is generated on successful filing of the statement.
- Accepted TDS/ TCS credit amount will be credited to your Electronic Cash Ledger.
- An SMS and an email are sent to the applicant on his registered mobile and email id. The statement will be available in the Dashboard of tax officer.
- Statement can be seen by Tax Official.

GSTIN - 07GDDPS5160PMZ9
FY - 2018-19
Due Date - 01/06/2018

Legal Name GAMSENG N SANGMA
Return Period - October

Trade Name ·
Status - Filed

✔ TDS and TCS credit received of GSTIN 07GDDPS5160PMZ9 for the Return Period 102018 has been successfully filed. The Acknowledgment Reference Number is AA0104180000055. The TDS and TCS credit received can be viewed on your Dashboard Login--> Taxpayer Dashboard--> Returns. This message is sent to your registered Email ID and Mobile Number.

BACK